

Troop 278 – Ahwatukee

Scoutmaster Conference Checklist

When/how to schedule a Scoutmaster Conference:

- When all the requirements for the next rank are signed-off in your handbook *(except of course Scout spirit, Scoutmaster Conference & Board of Review)**
- When you're ready to discuss all the requirements of this (& prior) ranks
- When you have become proficient at demonstrating all practical requirements
- When any leadership time requirements will be met by the next Board of Review *(or by its originally scheduled date if it is held early; ~1 week leeway allowed).*
- Check the calendar for SMC dates - contact the Scoutmaster to schedule a slot *(be prepared – plan ahead – first to contact is first served)*

What to wear:

- Class A+ uniform & merit badge sash (if you have one), with all correct badges

What to expect:

- SMC session lengths will vary – primarily by rank:

SMC Times & Time Focus – minutes (approx)	T-F	2nd	1st	Star	Life
Total SMC Time	~30	~45	~60	~45	~45
Uniform, Sign/Salute, Law, Oath, Motto, Slogan	2	2	2	2	2
Skills Evaluation – Current Rank skills	18	20	20	-	-
Skills Evaluation - Prior Rank skills	-	8	15	20	20
Scout Spirit – Discussion	2	3	3	3	3
Participation – Discussion	3	4	5	5	5
Service – Discussion	1	1	2	2	2
Future Advancement Plan – Discussion	1	3	5	5	5
Merit Badge – Status/Plan – Discussion	2	3	4	4	4
Leadership – Discussion	1	1	4	4	4

NB: 1st class SMC is the longest - this is the final rank where you learn new skills.

- You will be asked to demonstrate the Scout salute/sign & recite: The Pledge of Allegiance, Scout: Law/Oath/Slogan/Motto & The Outdoor Code.
- You will be asked to demonstrate all practical skills & discuss all others for this rank
- You may be asked to demonstrate/discuss any prior rank requirement – be prepared
- You will be judged on the above 3 elements. You will also be asked about troop participation, camping nights, service, future advancement, merit badges & leadership. These discussions are for troop feedback and to encourage your individual advancement planning.

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What to bring:

- Unless other adults will be present – a parent must stay during the SMC
- Your Scout handbook – complete with sign-offs
- Supporting documentation for requirements (lists etc as needed)
- List of your service hours (when, where, why)
- Document your camping nights (where, type, # nights)
- A list of your merit badges earned so far

What to think about:

Your participation in the troop: meetings, activities, fundraisers, service projects

Your future advancement plan – see the planner

Your merit badge plan for Eagle – how will you earn the Eagle required badges

Your future leadership roles in the troop

Your service hours and ideas for an Eagle Scout project (for Star/Life)

Notes/Reminders:

- *A Scoutmaster Conference is not to sign-off your remaining requirements *(any assistant Scoutmaster can sign off individual requirements, Scouts at least 2 ranks higher than you can sign off up to 25% of your requirements)*
- A Scoutmaster Conference is not intended to teach you skills *(if you don't know them – even if signed off - get help before the SMC)*
- Almost every Scout will need to do some revision before a SMC & BOR
- You must be able to demonstrate/discuss all the skills - the Scoutmaster may use discretion to give hints and even allow you to look at the handbook *(but the amount of help given will vary by rank attempted)*
- The Scoutmaster can ask you to come back again when you are better prepared if you have not yet mastered all the required skills
- After attempting 2 SMCs at a rank – you may ask to go forward to the Board of Review if you would like – even if the Scoutmaster thinks you aren't yet ready *(the Scoutmaster will of course inform the BOR of his concerns)*